

## Welcome to the Rhode Island State Parks, Events Page!

**Before Applying for a Special Use Permit, You Must Contact the Park Manager at the Location You Are Hoping to Reserve.** They will determine if your use is appropriate for the property and if your date is available. If a Special Use Permit is necessary, they will provide you with a link and instructions on how to apply online.

[Click here for a list of Park Managers.](#)

### Activities Requiring a Special Use Permit

- Art displays or exhibits
- Athletic events, competitions, races, or regattas
- Clean ups (shoreline or other property type)
- Company picnics for more than 50 people
- Conferences or training events
- Daycare or summer camp visits
- Drone use (approval is restricted to commercial use - no private use permitted)
- Exercises classes (commercial)
- Festivals
- Film, video, or photography shoots (small scale, large scale, non-commercial and student-based)
- Fireworks displays
- Fundraising events (Walkathons, races, small festivals, family fun days, etc.)
- Equestrian competitions, shows or gatherings
- Motorcycle charity runs or stopovers
- Outreach or education displays or tents
- Press conferences
- Private parties for more than 50 people (not contained to a specific site rental such as a pavilion or field)
- Radio station broadcasts
- Religious ceremonies
- School field days, picnics, or field trips
- Scientific research or surveys
- Volunteer maintenance projects (scouts, schools, groups, or organizations)

## Rhode Island State Parks - Special Use Permit Application and Review Process

### Event Impact Cost

Estimated total attendance will determine your event impact cost for use of the property.

Event Size	Total Event Impact Cost Recovery
101-200	\$200
201-400	\$350
401-600	\$500
601-800	\$700
801-1,000	\$850
1,001-1,500	\$1,200
1,501-2,000	\$1,800
2,001-3,000	\$2,400
3,001-4,000	\$3,400
4,001-5,000	\$4,400
5,001-10,000	\$5,400

Event Size	Cost Per Day for Multi-Day Events
3,001-5,000	\$500 per additional day
5,001-7,500	\$1,000 per additional day
7,501-10,000	\$2,000 per additional day

**-This does not include set-up/break-down dates. Event days only.**

**-The minimum partial use fee of \$100 will be charged per day for set-up & break-down.**

**- School Group Exemption** School groups will not be assessed staffing costs for picnics, field trips, or field days. This exception does not apply to multi-school athletic events.

**-Maximum Attendance** Events on State Property will be capped at 10,000 attendance per day.

**-Direct Park Staffing** In addition to the Event Impact Cost, Direct Park Staffing costs may be assessed when park staff must be fully dedicated to managing or overseeing an event.

**-Pass Thru Events** will be reduced by 1/3 by participant level or a minimum of \$100, over 100 people (example: race where course uses part of a park)

**-Partial Use Events** will be reduced by 1/2 by participant level or a minimum of \$100, over 100 people (example: events that utilize a property for parking only, where the event takes place off-site, and no services or amenities are required.)

**-Small Business Use** a \$25 event impact fee for small business use, for 25 people or fewer (per use or per event date) where no money is exchanged on state property (example: small fitness/yoga classes).

## Rhode Island State Parks - Special Use Permit Application and Review Process

### Public Safety

Depending on the size and/or category of the event, you may be assessed cost for Law Enforcement or Emergency Medical Services (EMS/Fire) Details.

### Insurance

Most Special Event Permits require a certificate of general liability insurance. The amount of insurance required is based on the type of activity you are planning to host. After we have reviewed your application, we will provide details on the level of insurance required, and instructions on where to email the certificate. **We must receive your certificate of insurance two weeks prior to your event, so please plan-ahead!**

### Activities Requiring a License Agreement

(An event meeting one of these criteria below will require a License Agreement with DEM, Division of Parks & Rec. which will then require a hearing and approval by the [State Properties Committee](#). You will be advised by the Division if your event requires this agreement.)

- **Commercial Use:** If a person, group, or organization is making or attempting to make a profit or offers for sale any service or product or charges a fee on DEM property
- **Alcohol:** Any event or activity that proposes the consumption, possession, distribution, selling or drinking of alcoholic beverages.
- **High Risk:** Events such as fireworks/pyrotechnics; concerts/festivals with staging, special equipment, or carnival rides; large scale races, regattas, or competitions; any use that requires construction of structures and/or equipment to move or install any feature.
- **High Impact:** The event or activity that exceeds normal use of the facility and/or interrupts the normal public use of the park due to scope or size of the event; large number of attendees; large-scale promotion (media and social); events of regional, national, or global scale.